

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
May 14, 2025

Council President Eric Ford called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilman Ken Kelly; and Councilman Matt Levinson; Councilman Todd Michael; Councilman Michael Salerno; Councilman Adam Walcott; and Council President Eric Ford.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; CJ Kaenzig, Engineer's Office; Anthony Strazzeri, CFO; Chief Steve Cunningham, Police Department; Captain Frank Gabriel, Fire Department; Joe Olden, Public Works Foreman; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Walcott motioned, seconded by Councilwoman Albright, to approve the minutes of the April 23, 2025 Caucus meeting without formal reading. All members of Council were in favor. Motion was approved.

3. Mayor's Report

A. The Mayor advised of the appointments of Jack Doherty to the Linwood Environmental Commission and Jim Cooper to the Linwood Board of Recreation.

4. Councilwoman Albright

A. Planning, Engineering, and Development

1. Councilwoman Albright discussed a Resolution approving Change Order No. 1 with South State with regard to the Improvements to Oakcrest Avenue.
2. Councilwoman Albright advised of a Resolution approving Change Order No. 1-Final with Arawak Paving with regard to the Resurfacing of Wabash Avenue, Phase III. The project is complete and the DOT has signed off.

5. Councilman Levinson

A. Revenue & Finance

1. Councilman Levinson advised of a Resolution authorizing the disposal of surplus property on GovDeals. This is an online auction of public goods no longer used.
2. Councilman Levinson discussed a Resolution on the agenda authorizing a Contract for Professional Services for property appraisal updates for the Tax Assessor.

6. Councilman Walcott

A. Public Works

1. Councilman Walcott advised that the elevator replacement project has been out to bid twice with no bidders. The City is now seeking proposals that are due on May 23. The City has a grant for \$100,000 for the project.

7. Council President Ford

A. Administration

1. Council President Ford advised of a Resolution authorizing participation with Atlantic County in applying for a LEAP grant for kiosks for the Central Municipal Court participating municipalities. This could provide a kiosk in City Hall to pay tickets.
2. Council President Ford advised of a Resolution requesting the Planning Board to prepare a new Housing Element & Fair Share Plan and Spending Plan. He explained this has to be completed every ten years.

At 6:04 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
City Administrator
Municipal Clerk